MONTANA SHARED CATALOG
SPRING MEMBERSHIP MEETING
MAY 6, 2005
10:00 A.M.
MISSOULA PUBLIC LIBRARY

Roll

Michael Ober (FVCC-Kalispell), Bruce Newell (MLN), Sarah McHugh (MLN), Claire Morton (Missoula Public), Bridgett Johnson (Lewistown Public), Peggy Arnold (Laurel Public), Marilyn Yvonne Richie (Clinton Elementary), Honore Bray (Hearst Free Library), Gloria Langstaff (Bitterroot Public Library), Sandy Oertli (Montana Bible College), Mary Girard (West Yellowstone Public), Trish Browning (Meagher County-City Library), Betty Humbert (Twin Bridges Public), Marie Habener (Dillon Public), Tori Orr (MSL), Bob Cooper (MSL), Jane Gardner (Sweet Grass Co. HS), Susan Howe (Bozeman Public), Lois Dissly (Bozeman Public), Terri Dood (Bozeman Public), Anna McLain (Belgrade Library), Mary Jo Stanislao (Bozeman Public), Michelle Goggins (MVPL - Ennis), Kathy Knack (MVPL Ennis), Jean Neilsen (Three Forks Community Library), Joanne Erdall (Thompson-Hickman), Jodi Oberweiser (Drummond School Community), Suzanne Goodman (Park High School, Livingston), Alice Meister (Bozeman Public), Becky Mosbacker (Hellgate Elementary), Cyd Kreizwald (Jefferson County Library System), Kathy Roberts (Thompson Falls Public), Carrie Terrell (Plains Public), Sue Sillick (Montana Department of Transportation), Karen Kraus (Ronan Middle and High School), Heather Holmlund (Ronan High School), Janey Saloman (Ronan Middle School), Louise Schlegel (KWH Elem. Ronan), Charlene Porsild (MT Historical Society), Mike Hamlett (Miles City Public), Jennie Stapp (MT Historical Society), Beth Chestnut (Thompson Falls Schools), Kim Crowley (Flathead County Library), Marilyn Trosper (Polson City Library)

New Directors present were Marie Habener from Dillon and Anna McLain from Belgrade

Thank You - Sarah McHugh expressed her thanks to all those who have helped with training of the **-** new libraries.

On-site training Sinda Puryer from FVCC
Serials Control, Carrie Nelson from FVCC
Acquisitions training, Kathy Mitchell, Missoula Public
Serials Control training, Gail Hanowell, Missoula Public
Cataloging and training coordinator, Jennie Stapp, MT Historical Society
Acting as Fiscal Agent, Facilitator of the MSC Partners, helps Mike and Sarah troubleshoot circulation- Claire Morton, Missoula
Cataloging Advise, Inventory and Transfer handouts, Roberta Gebhardt, MSL

These people have done a great job!

2005 UPDATE FROM SIRSI SUPER CONFERENCE

Louise Schlegal - The systems administrators are very important to the entire system. If you look around and wonder where the young librarians are, they are working for SIRSI. They are very capable librarians.
-Discussion of a Unicorn Collection exchange was very exciting. The group purchases a collection that rotates among the libraries for use.
-Resource sharing module would keep track of items owned by one library but being used by another libraries patrons. The owning library is counted for the circ stats. Great for items not being used by the owning library.
-Branding ones own library with a Mascot is popular for PR purposes.
-Secret Shoppers are used by some to find out what the patrons needs are and then bookmarks were made with information that was deemed as important for patron use.
-Louise passed on the bookmarks around and Sarah said if anyone had information items to share that have been used successfully in their libraries that Mike can post them on the MSC Website.
-Pocket Circ was also discussed. It is software running on a palm PC. It can be used as an inventory device that you carry around at the stacks, download the records and then load it to your system.
-RFID systems were also discussed for the future
Louise encouraged each member to take the opportunity to represent Montana at the SIRSI Super Conference.

Lois Dissly- Emphasized the keynote speakers message, "your success is our success", Patrick Summers is the CEO of SIRSI.
-Use the help screen when you do not understand a procedure, they are content sensitive. Always look at the help screen before calling for help so you are familiar with the language being used. You can then articulate your question better.
-SIRSI has a welcome page that links you to training that is available. It is affordable and some is delivered by phone or online.
-To join a SIRSI community page you need to call Mike to get an ID. Join the listserves of your choice and learn from your peers.

Jennie Stapp- SIRSI staff does not participate in the discussion on the listserves But they do monitor them and pay attention to what is being discussed by the users. They are able to pick up suggestions that users have and complaints.
-The conference had great speakers such as; Steven Abrahams talking about why libraries are better than Google.
-The sessions on authority control were very interesting since Montana is toying with a way to continue Authority Control yearly.
-Discussion took place about Authority Coop for Montana. We need to see who has time and training to do this job correctly. (Sarah)
-The party was great with DJ's and OLD LIBRARIANS dancing

Sarah McHugh- The authority in the catalog is what literally provides cross referencing of records.

Mike Price- Thanked Lois for being pro-active and looking for information on her own.
-Where is SIRSI going in the future:
New naming scheme will change in Aug/Sept to GL (global) 3.0 and will go to .1, .2, etc. for updates. Upgrades will change to the next whole number
-The new version will be the first to be supported by Uni-code
-In MT we are in good shape technically. The oracle system has a backup. Latest Unicorn is on both the test and development server.
-The Storage Area Network (SAN) is in good shape
-Discards and additions are uploaded monthly and other states don't seem to be doing that.
-Montana is doing allot that other states are not doing
-A new workflows client is available in Aug/Sept. It is not windows based but a Java Client like the new standalone. It will require a Java Runtime Environment downloaded to the PC's
-All resources are being thrown into the new environment
-Sinda at FVCC discovered a binary code that is not correct and SIRSI is working on a fix.
-Java is running on Mikes Machine now and he has one for Mac also. They are close to what we have now but until it is up to speed with what we have now we won't switch.
-Once we go to Uni-code we all need to use the Java Client available from Sun as a free download.
-SIRSI also has both available on CD
_Ibistro and I Link are going away
-Enterprise Portal Solution is replacing (EPS) and will cost the same.
-Will be a portal to your library and can replace your Website
-ESP will be out the forth quarter this year (is a single room)
-Alice asked how reliable the Aug/Sept dates are or "will there be slippage?" Mike explained that he and Sarah are not interested in being the first users. If it releases in Aug. we won't implement for 3-6 mo. till adjusted.
-Java Client has more features and richer printing

Sarah McHugh- We won't have new libraries go live until the new client is in place so they don't have to learn two different systems.
-The new client will not be as wizard focused, it will be tabular format
-The Java Client will be faster to start-up
-When checking in items it will tell you who had the item (I don't know about this…)

-Members need to think about going to conference next year, the Shared Cat. Pays for two representatives.

11:20 Break

11:35 Sarah discussed the purchase of portable inventory devices to be shared among MSC members. People owning Folette inventory devices can not reprogram them to work with SIRSI/Workflows
-Sarah passes information out from Diane Anderson at MSL Public Schools.
-Sue Sillick reminded the group we were to buy some inventory devices and share them but we should look at several first.
Bruce suggested a laptop computer with a wireless card, wireless access point and a scanner on a book cart for inventory. It is the least expensive solution.
Bridgett Johnson said they did it in Lewistown and it worked fine and they didn't have wireless they had cords.
Arlee Schools used the same idea and it worked for them also.
Jodi will be the test case in Drummond because she is starting inventory soon.

Book Pins - Sarah shared information from a company that makes book pins. The cost is $7.05 and they sell for $14.00. This might be a moneymaker for the MSC. Discussion took place

Executive Committee - Proposes a statement about the use of shared cat. Bib records. The use of the records should be restricted to those libraries that are members of the group because we are not in competition with other Bibliographic data suppliers such as OCLC. The statement is available on the MSC page.
-It was suggested that when and if it is adopted that it be sent to all Montana libraries.
-All MSC members are OCLC members but for others to take OCLC records that don't pay for the service, it is wrong.
-There was consensus by the group that the statement would be adopted.
-MSC Circulation Best Practices was also discussed, a set of standard circulating rules for user sharing MSC libraries.
-It would pertain to all new libraries wishing to form user sharing groups, from form here on out and existing libraries would be Grandfathered in.
-Schools have many different issues so this wouldn't work for all of them.
-Ronan schools just waive fines for people and the 28 days has not caused a problem for them.
-Discussion continued and it will be discussed at the fall meeting

LUNCH

Budget - Claire pointed out that the contingency fund has $43,104.00
-There will be about $80,000. left in contracted services and $5000. 00 in the training budget
- With the contingency and what is left this year there is about $130,000.00
-04 balance forward was $99,421.00
-Investment earnings on the money is $400.00
-Total revenue $516,403.00

2006 budget-
Library costs

32,786.		SIRSI
3,876		Server Main.
4,152		Oracle
1,680		Network
10,000		Server Location cost
15,000		Server replacement
10,000		Catalog cleanup
12,500		Training
20,000		1/2 MSC Staff
50,000		MSC Cont.
Total	$159,994.00	

Libraries Pay

23,854.		Ibistro
3,718		Annual Maintenance SIRSI
1,101		SIP2
9,462		LIT Authority
Total	$38,134	

LSTA Expenses

17,500.		SIRSI Model G upgrade to H because the number of bib records
20,000		1/2 MSC Staff
500		Computer
Total	42,500.00	

The total less LSTA money is $198,128.00
The total with LSTA money is $240,628.00

Discussion about $2500.00 being set aside from training money for libraries to apply for a portion to use for travel at the lowest state rate so employees can attend Catalog Committee Meetings.

Why Weed- The number of individual bib a library has and the number of patrons a library has in the catalog is part of the formula for billing each year. It is a good reason to keep ones bib and patron records current. March 10th of each year will be used, as the date the record counts will be made.

SIRSI charges 12cents a patron for Ibistro and that count will also be March 10th.

Dillon- would request that an acronym list be attached at the bottom of correspondence so everyone can stay caught up with library ease.

EXECUTIVE COMMITTEE - The exec. Committee would like a sub committee to look at hiring an accounting firm to look at the books and make sure we are doing things legal. At this time Missoula Public is still acting as the fiscal agent but the growth in the partnership causes concern for time spent and what is the best plan for the finances in the future.

-It was recommended that Missoula be paid $2000 for 2005 books. It would be taken from the $81,000.00 left in contracted services.

-Mike Ober shared his theory that the partnership in the shared catalog is like getting a 1/2 time employee without buying a new desk or computer for them to work at. "It is a great deal."

DIRECTOR'S STATION - The price is based on the level of bibs a group is being charged for. We would need to buy 10 simultaneous users licenses. It needs its own server to run the software. The start-up cost would be $37,000.00 taken from cash carryover funds. Yearly maintenance would run $10,000.

Discussion took place about the purchase. Bridget Johnson and Honore Bray will contact the WY consortium to see how it is working for them and Rick Branham will be contacted from SIRSI for a demo of the product so everyone can see what a great product it is, or isn't. A vote will take place at the fall meeting concerning the purchase.

DATABASE CLEANUP - Jennie Stapp is now a co- chair of the Cataloging committee (Roberta Gebhardt is the other new co-chair.
Jennie reported that more duplication of bibs cleanup needs to be done. If a library comes across duplicate bibs and does not feel comfortable doing their own transfer of their materials they should call their cataloging mentor. No one but the cataloging committee should touch another libraries bibs. Make sure to send your mentor the title of the material or the item ID. See the MLN site to get guidelines for transferring bibs.

$10,000 is available for catalog cleanup and the executive committee suggests someone be hired to do the task.

The catalog committee will be more aggressive about Video and Serials cleanup this year than in the past.

All member libraries need to have one person on the cataloging listserve.

An authority load needs to be done and the system will be down for the load. There is 65,000-–70,000 new or revised authority records to load and over 75,000 changed bibliographic records to be loaded.

206 deleted authority records need to come out of the records.

The load will take place in the test environment first and then in production. The test will take place next week and then Sarah will know what the down time will be.

The application for libraries joining the Shared Catalog went out on Wednesday, May 4.   Postcards will be sent to all libraries that are not members of an existing consortium or a shared system, and messages are continually going to be sent to Wired. Applications are due back June 3, if they want startup money.

New libraries that don't need data migrated will start doing retrospective conversion tentatively by July 1. Data migration libraries begin the migration process in September and they will go live tentatively by January 2006.

TRAINING QUESTIONS - Claire suggested new people contact mentors for training one-on-one.

FALL MEEING - Will be held in Lewistown on October 7, 2005.

Meeting adjourned at 3:15